

**Faribault Lutheran School
Board of Directors
Meeting Minutes: August 19, 2010**

6:30 PM meeting called to order

Board Members Present: Rod Gramse, Peg Mundahl, Bob Jasmer, Melissa Lord Illsley, Mark Remold, Deb Malmanger and Neal Weeg

Others Present: Mr. Joel Witt

Guests: None

Devotions: Rod Gramse

Minutes: July Minutes approved

Principal's Report (See Attached) Highlights:

- Enrollment at about 117 right now. Paper Chase went well. Website updates are in the works. Based on our feedback, staff will begin updating the Student Handbook and the BOD will support revision of the Staff Handbook.

Lunch Program: Same staffing as last year. Deb will generate letters of commitment to them.

Finance Team: 6-8 Families opted for the two-year deal (full tuition first year and 25% off second year with specific payment arrangements) and we have two new families through the referral program.

PTL Update: PTL is a very big help to the school. They are beginning to use the Fundraising/Event forms as requested.

Budget: Review of current budget summary. Continue to monitor with enrollment numbers, etc.

SCRIP: Discover Card purchases of SCRIP have not been getting billed to people or put into our school account, so several families have high outstanding balances through no fault of their own. Arrangements for payment are in progress.

Quickbooks: Process of migrating to QuickBooks is moving forward. Next week Peg, Deb, and Mr. Witt will meet. BOD will need to determine which QuickBooks reports we want to review on a monthly basis, e.g, Finance, Hot Lunch, etc.

Advertising: Faribault Daily News contract will be renewed for \$1500 for this year. Our contact is Lisa Dwyer at 333-3116 or ldwyer@faribault.com.

Faribault's Future Leadership Program: Mr. Witt will be participating in this years program through the Chamber of Commerce for educational and networking purposes. It is a great opportunity to learn about Faribault and to get to know people in the community as well.

Meeting Adjourned: 8:20 PM

Next Meeting, Thursday, September 16, North Campus, Devotions by Bob Jasmer

