

Faribault Lutheran School  
Board of Directors  
Meeting Minutes: January 21, 2010

**6:30 PM meeting called to order**

**Board Members Present:** Rod Gramse, Peg Mundahl, Melissa Lord Illsley, Deb Malmanger, Matt Schreck, Bob Jasmer, Mark Remold and Neal Weeg

**Others Present:** Cletus Pfeiffer (Interim Administrator), Pastor Mundahl, Pastor Kinne

**Visitors:** A number of members of PTL attended the meeting to inform the board of their interest in funding resources to investigate making school lunches healthier. No complaint is being made that the meals don't meet guidelines, but they'd like to consider a farm to school or other program to offer more fresh foods, etc. Also mentioned Library/Technology fund that used to receive \$ from game night. Where do library funds come from now? PTL would like the BOD to outline expectations of where they can help/funds needing to be raised, etc. so that they can better understand priorities and opportunities.

**Devotions:** Clet Pfeiffer

**Minutes:** December Minutes approved.

**Review of Confidentiality Policy:** All present signed the confidentiality agreement.

**Election of Officers for 2010:**

**Rodney Gramse, Chair**  
**Matt Schreck, Vice Chair**  
**Melissa Lord Illsley, Secretary**  
**Debra Malmanger, Treasurer**

**Parent and Student Handbook Update:** Updates are under way to Fundraising policy, accounting policies, and Supervision of Overnight Activities policy, among others. Review for approval at next meeting.

**2010-2011 School Year Topics**

- **Class size discussion:** Kindergarten class up to 17 students will have one staff person, 18-24 will have one teacher and one aide, 25-27 will move to waiting list, and 28+ will have two teachers/classrooms.
- **School Calendar:** Clet will propose calendars prior to next meeting. Discussion and selection at February Meeting.
- **Draft Budget and Tuition:** Budget draft reviewed. Tuition set and approved for registration materials to go out in February.
- **Staff Intent to Return Letters:** To be distributed to staff this month.

**Hot Lunch Program:** State inspection scheduled for February 24. Program continues to operate at a loss, particularly when all salaries and benefits are appropriately applied.

**Principal's Report:**

- Thrivent will eliminate the Simply Giving program at the end of 2009. New program details will be available in February or March.
- Audit of FLS Accounting Procedures was completed in November and recommendations were made. (Report Attached) Treasurers and Administrator agreed to review the information in detail and make recommendations for changes.
- Change in plans for our technology improvements. We will be proceeding with obtaining/installing projectors in classrooms, beginning with 8<sup>th</sup> grade and moving down. This is a necessary interim step to effectively using smartboard technology in the future.
- School Calendar Notes: 2/12: South Campus no school, North Campus school and parent transport. 3/19: North Campus no school. March 3: Business Before Hours Meeting at FLS (not sure which campus). Board Members encouraged to attend to help celebrate Lutheran Schools Week.
- Enrollment: Stable

**Next Meeting:** TUESDAY, February 16, 6:30 pm, South Campus. Devotions by Deb